



**STOUFFVILLE CLIPPERS  
SPORTS COMPLEX  
&  
STOUFFVILLE ARENA  
FACILITY GUIDELINES**

September 2021  
(Revision 1.1)

## **INTRODUCTION**

The Stouffville Clippers Sports Complex (SCSC) is a large multi-sport facility housing two full-size ice surfaces, spectator viewing areas, office space, a food and beverage snack bar, and a pro shop. The building has one primary entry at the northeast corner of the building and multiple exit points throughout the facility.

The Stouffville Arena is a large multi-sport facility housing two full-size ice surfaces, spectator viewing areas, office space, a food and beverage snack bar, and a pro shop. The building has two primary entries, one for each of the two rinks. The north entry doors represent the primary entrance for Pad A and will be utilized as the entry points for both ice surfaces.

All organizations planning to use our facilities must establish a common understanding with the Town of Whitchurch-Stouffville's procedures as it relates to building entry, movement throughout the building, use of common space, use of the playing surface and surrounding area, and building exit. Physical distancing and the proper use of masks must be practiced at all times, as outlined in the plan.

Facility access will be limited to those with authorization to enter each area based upon their affiliation with the user group participating in that specific space with strict adherence to the Town's and/or Provincial access restrictions, should any exist. Clear signage will indicate the expectations of each individual to gain access to our facilities, where each group is located, how to move to and from their respective areas and areas outside of the ice surface (viewing areas, dressing areas) will be marked to ensure physical distancing.

Failure to follow conditions of use, directional signage and arrows, instructions from Town of Whitchurch-Stouffville staff members or physical distancing practices may result in patrons being asked to vacate the premises and may result in escalated discipline including, but not limited to notices of trespass and cancellations of future permitted use.

## **FACILITY LAYOUT**

### **Entrances and Exits**

The main sliding entrance of the Stouffville Clippers Sports Complex will be used for entry and exit for parties on either rink. Please keep your distance from other parties while passing through the vestibule to the screening areas. ALL PERSONS must wear a mask upon entry.

The north sliding door entrance of the Stouffville Arena will be used for entry and exit for parties on either rink. Please keep your distance from other parties while passing through the vestibule to the screening areas. ALL PERSONS must wear a mask upon entry.

### **On-Ice Capacities**

In accordance with government regulations, the Town of Whitchurch-Stouffville will constantly review recommended capacity guidelines and work with those that we can accommodate. Currently, the on-ice capacity for each of our ice surfaces and associated area is 50 participants per surface; this is players, coaches, officials and instructors combined!

## **Spectator Capacities**

70 spectators will be permitted for each ice surface at the Stouffville Clippers Sports Complex and Stouffville Arena, Pad B. 100 spectators will be permitted for Stouffville Arena, Pad A. Spectators MUST sit in the bleachers or stand at the viewing railing allocated to each respective rink. There will be no lobby seating, standing or loitering at any time with exception to patrons with accessibility requirements. Younger spectators (toddlers, preschoolers, etc.) must sit in the bleachers allocated to each respective rink or standing at the viewing railing within proximity of their guardian.

## **Dressing Rooms and Dressing Areas**

Dressing Rooms will be available for use for each rental, to a maximum of two rooms per permit. Our dressing rooms have capacities posted on their respective doors to indicate the maximum number of patrons that can be in the space where physical distancing can be maintained.

Should the number of patrons inside the dressing room not exceed the noted capacity on the door, participants may remove masks while seated but must maintain proper physical distances at all time.

Should the number of patrons inside the dressing room exceed the noted capacity on the door, all persons in the room MUST remain masked at all times until they are vacating the room to participate on the ice surface. Upon re-entering the dressing room, all persons must wear a mask until they are outside of the facility.

SHOWERS are to remain closed until further notice.

## **STAFF**

Personal Protective Equipment (PPE) (masks, gloves, eye protection) will be provided to staff at the beginning of every shift. All staff are trained on the appropriate use of PPE which must be worn while cleaning/sanitizing and assisting with patron control.

All staff will be trained on patron control throughout the facility as well as all current guidelines with respect to physical distancing and COVID-19 protocols. All patrons will be expected to follow the direction of Town of Whitchurch-Stouffville staff.

## **CLEANING AND SANITIZING**

All public areas will be cleaned and sanitized daily, following all public health guidelines and industry best practices. All high-touch surfaces such as door handles, railings, washroom fixtures, and lobby chairs will be sanitized regularly throughout each day. Dressing rooms and dressing area chairs and its surrounding area will be cleaned and sanitized before and after each rental.

Hand sanitizer dispensers are wall-mounted at each entry point and in gathering areas of the facility. Patrons should utilize these dispensers upon arrival.

# SCREENING UPON ENTRY

ALL PATRONS MUST follow current provincial and/or municipal guidelines as it relates to building entry requirements.

**As of Wednesday, September 22<sup>nd</sup>, 2021**, as per section 2.1 of Schedule 1 to O.Reg 364/20: Rules for Areas at Step 3 and at Roadmap Exit Step (O. Reg. 364/20) under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020 (ROA), the Town of Whitchurch-Stouffville will require each patron who enters an area of the premises to provide at the point of entry, every time a patron enters:

- **Proof of Identification**
  - Driver's License, Health Card, Passport, or Government/Military Issued ID
- **Proof of Full Vaccination against COVID-19**
- **Completed Town of W-S screening tool indicating entry verification** (QR Code below)
  - Must display the green check mark with current date of use

**\*\*Any of the above items can be displayed via hard copy or via cell phone photo, provided all necessary information is clearly visible\*\***

In accordance with O.Reg 364/20, the proof of vaccination against COVID-19 requirements do not apply to patrons:

- Under the age of 12 years old
- Under the age of 18 years old who are entering the indoor premises of the facility for the purpose of actively participating in an organized sport (does NOT apply to spectators)

**\*\*Participants MAY be asked for ID should screeners seek clarification on whether or not the above age requirements are fulfilled\*\***

- That provide written, completed documentation supplied by a physician (designated as MD) or by a registered nurse in the extended class (RN(EC) or nurse practitioner (NP) stating that the individual is exempt for a medical reason from being fully vaccinated against COVID-19 and the effective time-period for the medical reason.

**As of November 1<sup>st</sup>, 2021**, The Town of Whitchurch-Stouffville will require ALL patrons entering facilities to be show proof of identification, proof of vaccination against COVID-19 and a completed Town of W-S screening tool indicating entry verification. Exemptions will not be made for any patron 12 years old or above, coaches, volunteers or officials. Exemptions will still apply for those patrons with medical documentations as noted above. Should hosting organizations institute this mandatory requirement for participant vaccination at an earlier date, we will work to ensure these guidelines are met at facility level.

**Town of W-S screening completion is MANDATORY for all patrons!!** Please complete the necessary information via the Town of Whitchurch-Stouffville's contract tracing software. QR codes (below) and weblinks will be placed on signage outside of the entry point to each facility and proof of screening approval (green check mark) MUST be shown to facility staff upon request. Screening approval MUST be granted prior to entry!



## **FACIAL COVERING**

All patrons entering our facilities will be required to wear approved facial coverings whenever moving throughout the facility, sitting in or near any spectator area, or in any common space where other patrons may be present.

Participants are always required to wear facial coverings until seated in their allocated dressing room. Should the number of patrons inside the dressing room not exceed the noted capacity on the door, patrons may remove masks while seated but must maintain proper physical distances at all time.

Should the number of patrons inside the dressing room exceed the noted capacity on the door, all persons in the room MUST remain masked at all times until they are vacating the room to participate on the ice surface. Following use of the ice surface, all persons must mask upon re-entry to the room and remain masked until they are outside of the facility.

## **FACILITY USE STRATEGY**

For both the Stouffville Clippers Sports Complex and the Stouffville Arena, all patrons must abide by the following Conditions of Use.

### **Conditions of Use**

- All facility patrons are asked to wash or sanitize their hands upon arrival, throughout their rental and upon exit of the facility
- All user groups are responsible for following established health and safety protocols, including physical distancing guidelines (on ice and off ice), provincial and federal guidelines and procedures specific to related governing bodies.
- Each ice surface and associated area must contain no more than 50 participants. This includes participants, coaches, instructors and/or officials.
- 70 spectators will be permitted per ice surface at the SCSC and Stouffville Arena, Pad B. 100 spectators will be permitted at Stouffville Arena, Pad A. Spectators MUST sit in the bleachers or stand at the viewing railing allocated to each respective rink. There will be no lobby seating, standing or loitering at any time with exception to patrons with accessibility requirements. Younger spectators (toddlers, preschoolers, etc.) must sit in the bleachers allocated to each respective rink or standing at the viewing railing within proximity of their guardian.
- Every patron is required to wear face covering upon entry to the facility. Players can remove face coverings before entering the ice surface or inside dressing rooms should maximum capacity numbers inside the room not be exceeded.
- Attendance (players, coaches, spectators) must be taken by each user group for each rental. This information must be available for the Town of Whitchurch-Stouffville should contact tracing be required. In the case of Town-managed programming, staff will be responsible for attendance.
- Participants are encouraged to use their own equipment. Any shared equipment must be sanitized between each use. Water bottles must not be shared between participants.

- If required, nets will be placed on the ice before each rental. Nets are not to be moved by any ice user including coaches. Nets must remain in place, in their regular location.
- Participants should practice proper hand hygiene techniques on a regular basis. Proper respiratory etiquette must be followed (spitting is prohibited).
- No more than 50 participants will be permitted on the ice at one time (no exceptions)
- Players benches can be used but physical distancing best practices apply at all times!
- Warm-ups will not be allowed in the facility under any circumstances
- Concessions will remain closed. Pro Shop services may open with one patron permitted in the store at a time (not including staff)
- Public Washrooms will be available in each facility for users of the facility only.

### **Patron Control**

Patrons entering the Stouffville Clippers Sports Complex are expected to follow all signage posted outside and inside the facility. Participants are asked to arrive no more than **twenty-five (25) minutes** prior to their scheduled ice time and leave within **fifteen (15) minutes** of the conclusion of their ice time.

Players can make their way to their dedicated changing area (marked by dressing room number or dressing area letter), while maintaining physical distancing at all times.

Participants are asked to sit in a designated space in a facility dressing room and not to move them from their initial location. Maintaining physical distancing is mandatory without use of proper face masks. All participants must vacate their dressing room within fifteen (15) minutes following their permitted ice time to allow staff to clean and sanitize their seating area prior to the arrival of the next group. Participants for the next rental can enter the building twenty-five (25) minutes prior to their ice start time and proceed to their designated changing rooms/areas.

### **Ice Bookings**

All ice bookings must be done in advance through our Facility Booking Clerk at 905-640-1910, ext. 2287 or via by emailing [jason.mcmaster@townofws.ca](mailto:jason.mcmaster@townofws.ca).

Each booking will include a 10-minute flood.

All participants must adhere to all facility, municipal and provincial restrictions in place at the time of booking. As well, if applicable, all groups must follow their appropriate governing body's (ex. Ontario Minor Hockey Association) return to play guidelines.

**Adherence to the information outlined in this document is mandatory! Any patron or organization found to be in violation of these regulations may be fined, incur permit cancellation, issued a property trespass notice and/or criminally charged.**